

**Minutes
Tempe Police Public Safety Personnel
Retirement System Board
May 5, 2016**

Minutes of the Tempe Police Public Safety Personnel Retirement System Board, held on Thursday, May 5, 2016, 2:00 p.m., at Tempe City Hall, Third Floor Conference Room, 31 E. 5th Street, Tempe, Arizona.

Board Members Present:

Joe Brosius
Bill Munch
Kelley McMenemy
Jeff Millen

Board Members Absent:

Mark Mitchell, Mayor

City Staff Present:

Renie Broderick, Internal Services Director
Suzanne Olson, Employee Benefits Manager
Tammy Milhon, HR Specialist
Susan Buck, Executive Assistant

Legal Counsel Present:

Cynthia Kelley

Joe Brosius called the meeting to order at 2:02 p.m.

ITEM I - Consideration of Meeting Minutes

Motion by Bill Munch to approve the March 3, 2016 Board Meeting Minutes; second by Kelly McMenemy. Motion passed on a voice vote 4-0.

Motion by Kelly McMenemy to approve the April 7, 2016 Board Meeting Minutes and April 7, 2016 Board Executive Session Minutes; 2nd by Jeff Millen; Bill Munch abstained from voting as he was not present at the April meeting. Motion passed on a voice vote 3-0-1.

ITEM II - Public Appearances

There were no public appearances.

ITEM III - Motion to Adjourn to Executive Session

No executive session was held.

ITEM IV – New Member

Motion by Kelly McMenemy to approve the New Member application of **Sylvia Moir**, with pre-existing conditions as noted in file; second by Jeff Millen. Motion passed on a voice vote 4-0.

ITEM V – Prior Service / Transfer of Service

The Board acknowledged the prior service / transfer of service of:

- **Michael McCasland**, 0.419 years from ASRS
- **Tamar Percevecz**, 1.8380 years from Surprise Police
- **Laura Truett**, 12.129 years to ASRS

ITEM VI – Application for Accidental Disability Benefits (REVISED)

HR Specialist Tammy Milhon stated that the application of **James Click** for accidental disability benefits was originally approved by the Board on April 7, 2016. However, there was an error on the forms submitted to the State; the corrected P11D, P12 and input forms and are being re-submitted to the Board for their review and re-approval. Mr. Click was originally provided with the correct benefit calculation amount and has signed off on the revised form P12. Motion by Kelly McMenemy to approve the revised forms; second by Jeff Millen. Motion passed on a voice vote 4-0.

ITEM VII – Lateral Transfers – Prior Employer PSPRS Medical Exams

Local Board Secretary Renie Broderick stated that the Board previously asked staff to research whether it would be possible to obtain copies of the previous employer's PSPRS medical exams for those employees hired into Tempe as lateral transfers from another PSPRS entity. Ms. Broderick stated that staff spoke with the PSPRS administration office and they indicated that they are not aware of any other local boards that do that. In addition, staff also spoke with Christine Connors in the Tempe Police Department, who indicated that Tempe PD has never been requested to release that type of information and if requested would not release that information to other entities. Board Legal Counsel Cynthia Kelley confirmed that if Tempe requires a lateral transfer to go through a medical exam at point of hire, that doctor is responsible for capturing any pre-existing conditions and clearing that employee for duty. In addition, if the lateral transfer is a member of the PSPRS system, any injury incurred while a member of the system is not considered a pre-existing condition. "Pre-existing" is defined as a condition or injury that occurred previous to membership in PSPRS. The Board discussed the lateral hire process in general. Ms. Broderick inquired if the Board wanted staff to take any further action on this item. Boardmember Brosius suggested that the Board not pursue this topic any further at this time, but reopen it for discussion in future if needed. All present indicated agreement with the suggestion.

ITEM VIII - Future Meeting Date

The next meeting is June 2, 2016. Boardmember Brosius stated that he will not be able to attend the June meeting. Boardmember Millen stated that he would not be able to physically attend the July meeting but may be able to attend by telephone.

ITEM IX - Future Agenda Items

- Benefit Calculation Examples
- Quarterly Review of Board Expenditures

Adjournment

Motion to adjourn by Jeff Millen; second by Kelly McMenemy. Motion passed unanimously on a voice vote 4-0. The meeting adjourned at 2:15 p.m.



Renie Broderick
Local Board Secretary